

Resigning as Treasurer

- Electronic filers with NYSBOE must submit a fully completed paper request form CF-18 (Termination or Resignation Request Form/ No-Activity Report Form) when submitting a final campaign financial disclosure treasurer resignation report.
- A treasurer's final itemized campaign financial disclosure report created using the Electronic Filing System (EFS) Software, whether filed as an attachment to an email, or filed by mail on diskette, CD or DVD, or a non-itemized campaign financial disclosure report (i.e., No-Activity Report) must be filed online at www.elections.ny.gov or by paper using a fully completed paper request form CF-18 (Termination or Resignation Request Form/ No-Activity Report Form), if applicable.
- A campaign financial disclosure report submitted electronically that is intended to be a resignation report cannot be processed as a resignation report unless a completed CF-18 form is submitted as well.
- Attach the treasurer's letter of resignation to the CF-18 (Termination or Resignation Request Form/ No-Activity Report Form). Treasurers should also submit their letter to any board where they are required to file, and to the candidate of an authorized committee.
- All previously required campaign financial disclosure reports must have been filed to date.

No-Activity Report (non-itemized campaign financial disclosure report): The Electronic Filing System (EFS) Software does not accommodate the filing of No-Activity Reports. Therefore, electronic filers with NYSBOE can either submit a fully completed Termination or Resignation Request Form/ No-Activity Report Form CF-18 paper form (CF-18) to file a No-Activity Report or submit a No-Activity Report online.

Notes about resignation: A treasurer can request resignation with Periodic, Primary, General or Special Election report filings. A treasurer can also request resignation with an Off-Cycle report, which is defined as a report which does not correspond to any specific filing period. The new treasurer must submit amended CF-02, CF-03 and CF-16 forms, as applicable.